



Leather for Health, Wealth and Luxury!

## **SUPPLY CONTRACT NOTICE (Re-Advertisement)**

**TENDER FOR THE SUPPLY, DELIVERY, INSTALLATION, AND  
COMMISSIONING OF EQUIPMENT AND TOOLS FOR BURUNDI, ERITREA,  
KENYA, RWANDA, UGANDA AND ZAMBIA**

**COMESA – Leather and Leather Products Institute (COMESA/LLPI)**

### **1. Publication Reference**

01/2017

### **2. Procedure**

Open tender

### **3. Programme Title**

BADEA's Technical Assistance to Support the Leather Footwear Industry Incubators in 6 countries (Burundi, Eritrea, Kenya, Rwanda, Uganda and Zambia)

### **4. Financing**

BADEA Grant

### **5. Contracting Authority (Where bids can be mailed)**

COMESA-Leather and Leather Products Institute (COMESA/LLPI)

P.O. Box 2358 Code 1110, Akaki Kality, Addis Ababa, Ethiopia

Tel. +251 114396260, Fax: +251 114390900,

Email Address: [executive.director@comesa-llpi.int](mailto:executive.director@comesa-llpi.int). [mekonnenh@comesa-llpi.int](mailto:mekonnenh@comesa-llpi.int)

## **CONTRACT SPECIFICATIONS**

### **6. Description of the Contract**

Tender for the Supply, Delivery, Installation and Commissioning of Equipment and Tools for Burundi, Eritrea, Kenya, Rwanda, Uganda and Zambia.

### **7. Number and Titles of Lots**

6 lots only (one lot per country).



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## TERMS OF PARTICIPATION

### 8. Eligibility and Rules of Origin

Participation in tendering is open on equal terms to natural and legal persons (participating either individually or in a grouping – consortium - of tenderers. Participation is open to local, regional and international organisations.

The Grant Contract No: 1399 D.L.A./000409 Khartoum; financing source is Arab Bank for Economic Development in Africa (BADEA) through COMESA-Leather and Leather Products Institute (COMESA/LLPI). The general conditions of the BADEA Grant agreement signed between COMESA/LLPI and the BADEA applies.

### 9. Number of Tenders

Tenderers may submit only one tender. Tenderers may not submit a tender for a variant solution in addition to their tender for the supplies required in the tender dossier.

### 10. Tender Guarantee

Tenderers must provide a tender guarantee for 20% of the total cost upon winning the tender. This guarantee will be released to tenderer when he/she fulfils all obligations stated in its tender.

### 11. Performance Guarantee

The successful tenderer will be asked to provide a performance guarantee for 20% advance payment of the amount of the contract at the signing of the contract. This guarantee must be provided upon signing of the contract agreement.

### 12. Payment Schedule

A 50% contract price payment will be made to the supplier (successful tenderer) upon delivery of all the contract equipment to the final destinations of the beneficiary countries.

Payment of the remaining 30% of the contract price to the supplier will be made after installation, training and commissioning of equipment and tools and issuance of acceptance certificate by the beneficiary countries.

### 13. Information Meeting and/or Site Visit

No information meeting is planned.

#### **14. Tender Validity**

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders. In exceptional circumstances, the Contracting Authority may, before the validity period expires, request that tenderers extend the validity of tenders for a specific period.

#### **15. Period of Implementation of Tasks**

The period of Implementation of these tasks will be Ninety (90) days.

### **SELECTION AND AWARD CRITERIA**

#### **16. Selection Criteria**

The following selection criteria will be applied to tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole unless specified otherwise. The selection criteria will not be applied to natural persons and single-member companies when they are sub-contractors:

- 1) Economic and financial capacity of tenderer, the selection criteria for each tenderer are as follows:
  - The turnover for the last year of the tenderer for which accounts have been closed must exceed 50% of the bid.
- 2) Professional capacity of tenderer; the selection criteria for each tenderer are as follows:
  - Has a professional certificate appropriate to this contract, such as a business registration certificate.
- 3) Technical capacity of tenderer, the selection criteria for each tenderer are as follows:
  - The tenderer has delivered supplies under at least two (2) contract with a budget of at least 50% of the contract in the past three (3) years from submission deadline.

#### **17. Award Criteria**

Price (or, if appropriate after prior approval, the best price-quality ratio which is a combination of quality and price).



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## TENDERING

### 18. Who to ask Questions:

Tenderers with questions regarding this tender should send them in writing to:

Prof. Mekonnen Hailemariam  
Institutional Capacity Development and Consultancy Expert  
COMESA/LLPI  
Tel: + 251-911- 662669  
+ 251-114-390900  
Email: [mekonnenh@comesa-llpi.int](mailto:mekonnenh@comesa-llpi.int), [mekonnen57@gmail.com](mailto:mekonnen57@gmail.com)

### 19. Deadline for Submission of Tenders

Deadline for submission of Tenders is on 20th October 2017 at 12:00 hrs (GMT+3). Any tender received by the Contracting Authority after this deadline will not be considered.

### 20. Tender Opening Session

Tender opening session shall be on **20<sup>th</sup> October 2017 at 14:00 hrs (GMT+3)** in the COMESA/LLPI Board Room, Addis Ababa Ethiopia.

### 21. Language of the Procedure

All written communications for this tender procedure and contract must be in English.